

## **Connections 2025 Amendment Procedure**

This guide was developed to assist in understanding the Connections 2025 amendment process required by the City of Greensboro's Planning Department.

This brochure is meant to be a general guideline for the amendment process in Greensboro. Specific information requests and questions can be directed to the appropriate department.



**Planning Department**  
City of Greensboro  
300 W. Washington St.  
P.O. Box 3136  
Greensboro, North  
Carolina 27402-3136

Planning Department's

## **Connections 2025 Amendment Procedure**



**Greensboro,  
North Carolina**

## WORKING WITH THE PLANNING DEPARTMENT TO MODIFY THE COMPREHENSIVE PLAN

Amendments to the Connections 2025 Comprehensive Plan may include modifications to goals, objectives, strategies and actions. Amendments to the Generalized Future Land Use Map can be made in conjunction with rezoning applications that are contrary to the Comprehensive Plan.

Requests for amendments shall follow the process as stated in this brochure.

1. All requests for amendments shall be submitted to the Planning Department in writing on the Plan Amendment Request Form.
2. Amendments to the plan should not be made without an analysis of immediate needs and consideration of long-term effects. In considering amendments the City will be guided by factors taken from Connections 2025, Chapter 10, Implementation, Section 10.4.2. This includes, but is not limited to:
  - the need for the proposed change;
  - the effect of the proposed change on the need for city services and facilities;
  - the implications, if any, that the amendment may have for other parts of the plan; and
  - unforeseen circumstances or the emergence of new information.
3. The applicant may also include any additional justification that would support the proposed amendment.
4. Staff will review the request and evaluate it against the Plan and the specific provisions in Section 10.4.2.
5. Notification for amendments:
  - a. For all amendments staff shall post the proposal on the Connections 2025 Website and solicit feedback from the community through established City communication methods.
  - b. For amendments to the Generalized Future Land Use Map, Figure 4-2, notice shall be given by first class mail to property owners within the boundaries of the proposed change, all adjacent property owners, and all other property owners within 600 feet of the proposed change.
6. In cases where a Plan amendment is associated with a rezoning application, the rezoning case shall be presented to the Zoning Commission for their consideration. The rezoning request and the Plan Amendment shall be then be heard and decided by the City Council. Deadlines for Plan amendments in association with a rezoning application will be the same as the deadline for zoning cases. [see amendment schedule] All Plan amendment request forms in association with an application to amend the Official Zoning Map shall be submitted concurrently.
7. All other Plan amendments, not associated with a zoning case, shall be heard by the Planning Board. Their recommendations will be forwarded to the City Council for their consideration.

8. Plan amendments can be made as frequently as necessary.
9. All plan amendments shall be approved by a majority vote of City Council.
10. The following shall NOT be considered to require plan amendments:
  - a. Emergency situations requiring immediate actions or development approvals necessary to protect public health or welfare; and
  - b. Corrections of errors, clarifications of intent and updating of data which do not substantially alter plan policies, or which rectify unintentional negative impacts.
11. Applicants are encouraged to review Connections 2025 before preparing the amendment submittal.

### For more information contact

**Mike Kirkman, Comprehensive Planner**

**336.373.2144**

**CITY OF GREENSBORO**  
300 W. Washington St.  
P.O. Box 3136  
Greensboro, North Carolina 27402-

Tel: 336-373-2144  
Fax: 336-412-6315  
Email: [planning.email@greensboro-nc.gov](mailto:planning.email@greensboro-nc.gov)